

BLM LIBRARY



88015021

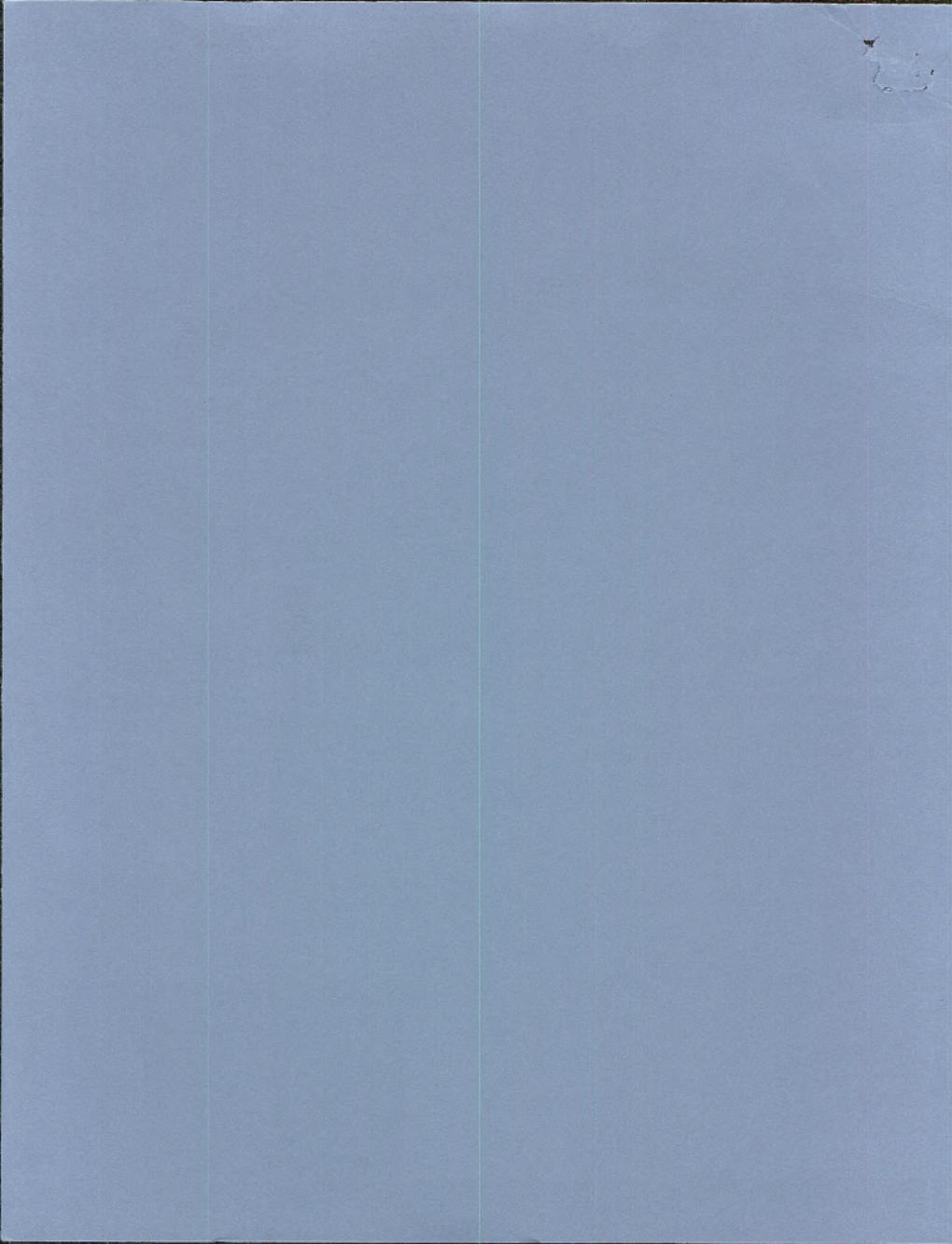


# DATA ELEMENT DICTIONARY



## USERS' GUIDE

QA  
76.15  
.D375  
1986  
c.2



#15306135

88015021

QA  
76.13  
D375  
1986  
C.2

Data Element Dictionary Users' Guide

Table of Contents

	<u>Page</u>
Introduction . . . . .	ii
Section 1 - General Instructions . . . . .	1-1
Section 2 - Interactive Dictionary Inquiry . . . . .	2-1 - 2-7
Section 3 - Extracting Dictionary Reports . . . . .	3-1 - 3-15
Section 4 - Adding a New Data Element . . . . .	4-1 - 4-5
Section 5 - Maintaining an Existing Data Element . . . . .	5-1 - 5-3

MSA 142-27  
1-6624-001-0000  
Denver Federal Center  
P. O. Box 26000  
Denver, CO 80260-0000



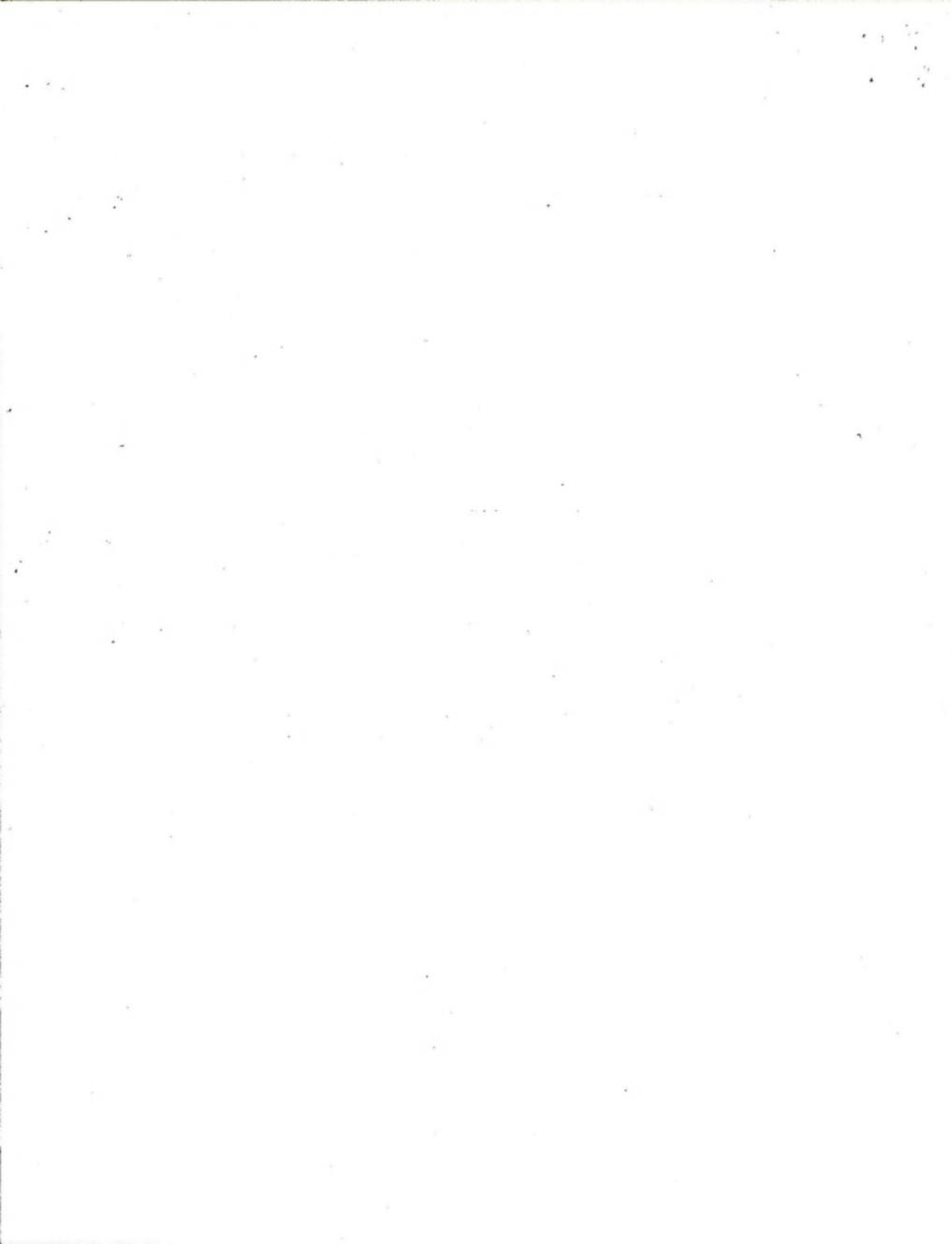
## INTRODUCTION

This Users' Guide has been developed to facilitate easy access to the Bureau of Land Management's Data Element Dictionary (DED). The intended objective is to improve the compatibility of data elements in the many diverse information systems in use within the Bureau. Each user or potential user should become familiar with its contents so that new Data Elements are not built unless the requirement for them is valid.

The tools and procedures described in this Users' Guide will not only aid in achieving its objective, but will improve the DED's accuracy, content and useability.

Revisions and enhancements will be disseminated as they are available. Should a user experience difficulty with or have questions relative to this Users' Guide, they should contact the Service Center, Division of Computer Applications (D-224), FTS 776-6278.

BLM Library  
D-6854, Building 50  
Denver Federal Center  
P. O. Box 23047  
Denver, CO 80223-0447



SECTION 1

GENERAL INSTRUCTIONS

1. The DED is comprised of many automated and non-automated applications (systems). Applications are assigned four digit numbers within major BLM programs or categories as identified in BLM Manual, Section 1220, Appendix 1 and the Code of Federal Regulations (43 CFR). Applications consist of data elements which further describe specifics about use, source, characteristics, relationships and code values where applicable. Data elements may be unique to a specific application or shared by many applications.

2. Every data element in the DED is assigned both a four-digit data element number and a primary application number. This primary application number represents the owner of the element and the individual(s) having the responsibility for all changes to it. Other applications may use it and they would be referred to as secondary. Should a secondary owner of an application decide to change a data element, it must be coordinated with the contact person of the primary application before it is updated to the DED. This ensures integrity of the DED.

3. Data element 8850 provides a list of all the applications and the contact person for each major BLM program for which data elements have been defined. It is recommended that each user or office obtain a copy of DE-8850 at least once per month. The application title on the application index listing (see Page 3-7) provides a 2-character system code under column header 19 and 20 which correlates to DE-8851. This will identify the system, its purpose and number of programs. DE-8850 also has the name and office code relating to DE-8484 which provides the contact person and a telephone number should a user desire additional information.

4. There are several data elements that provide a detailed explanation of the DED of which the user should be aware. These elements are contained in application 9701, Dictionary Documentation. The instructions provided in section 3 will render a copy of the current coding requirements necessary to accomplish the addition and maintenance of new data elements as outlined in sections 4 and 5.

5. Before expending the resources to document a new data element as outlined in section 4 of this User's Guide, it is recommended that the KEYINQ program, discussed in section 2, be invoked to browse existing data elements.

6. If a completely new application is being developed it would be advantageous for the user to obtain a complete index listing for the total DED. The format is the same as those shown on pages 3-13, 3-14 and 3-15. These indexes will minimize the amount of time normally required to accomplish system documentation. The user may contact the Service Center, Division of Computer Applications, FTS 776-6278 for assistance.



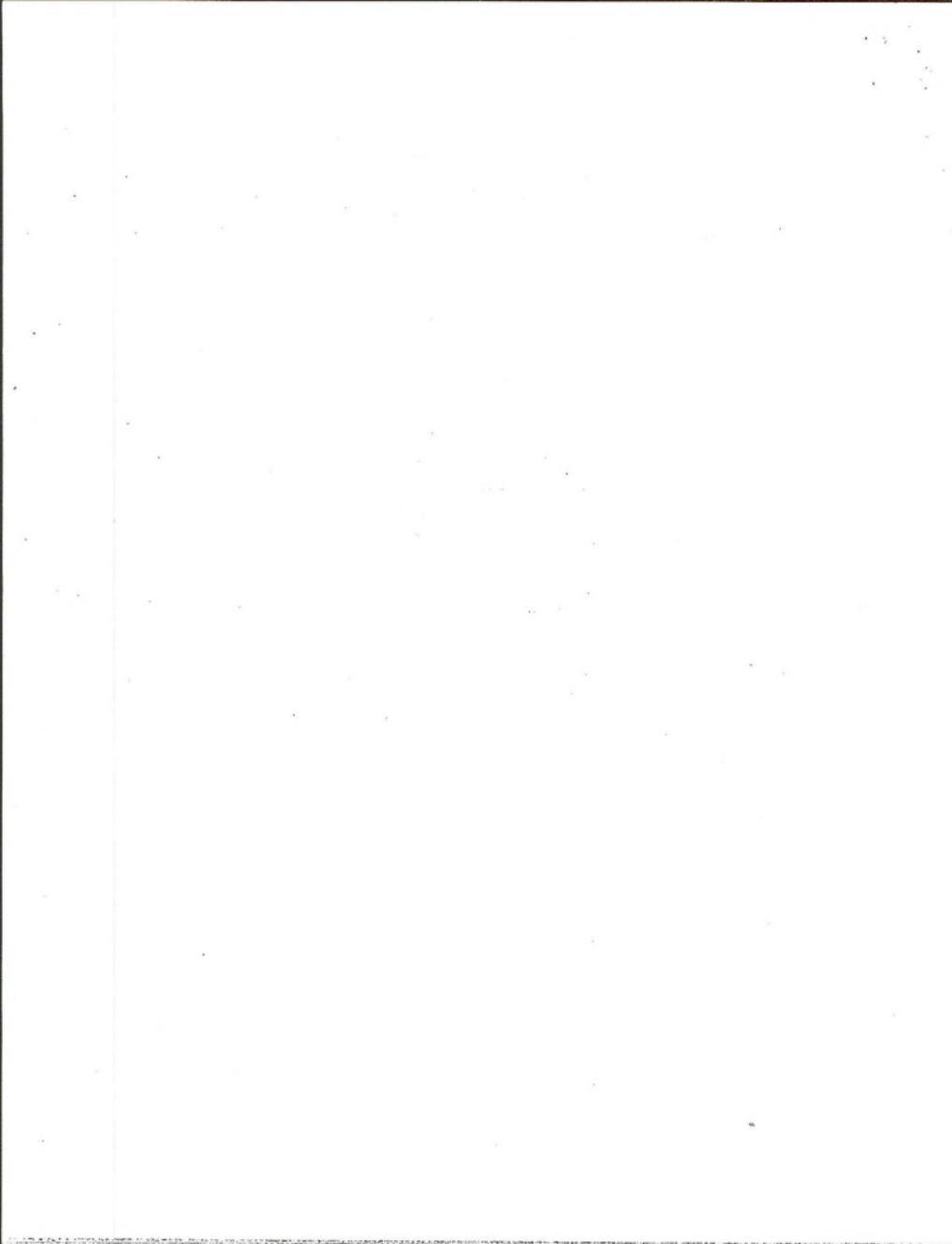
## SECTION 2

### Interactive Dictionary Inquiry

KEYINQ is an interactive DED Inquiry Program that permits the user to browse the DED one data element at a time. If the user is not familiar with the specific data element(s) that they would like to browse, it is recommended that the initial response to KEYINQ be a single word that best describes the type of information definition desired. For example, on page 2-2, Line 12, the key word "TIMBER" was entered. The program then displayed all of the data elements whose title contained an occurrence of the key word that had been requested. If there had been no instances of the key word in the index, the user would have been notified of that condition.

There are nine words that are not used in the key word index. They are referred to as small words and include "and", "code", "for", "from", "per", "than", "the", "this" and "with". Additionally, if a word has less than three characters it will not appear in the key word index.

In the interactive session example, pages 2-2 through 2-7, several of the data elements identified have been accessed for user information and reference. All of the user responses have been underlined. This will permit the user to see what are valid responses to KEYINQ questions and aid in making initial exposure to this dynamic capability informative and productive.



This procedure cannot be executed until the user has logged on to the DPS 8/70 Time Sharing System.

To enter the BLM Data Element Dictionary Key Inquiry capability enter:

DBT/KEYING,R

\*\*\*\*\*  
THIS IS THE BLM DATA ELEMENT DICTIONARY KEYWORD INQUIRY PROGRAM,  
TO STOP THIS RUN AT ANY POINT, ENTER AN X.

\*\*WARNING: DO NOT HIT BREAK KEY DURING THIS RUN--CAUSES UNPREDICTABLE OUTPUT\*\*  
\*\* USE UPPER-CASE LETTERS ONLY \*\*

\*\*\*\*\*  
ENTER KEYWORD (OR PARTIAL KEYWORD-MINIMUM OF TWO CHARACTERS) UP TO  
15 CHARACTERS.

\*\*\*\*\* OR \*\*\*\*\*

TO VIEW A SPECIFIC DATA ELEMENT, ENTER 4 POSITION D.E. NUMBER.?TIMBER  
WOULD YOU LIKE CONTINUOUS PRINTING OF KEYWORDS OR 15 AT A TIME?  
ENTER (C) FOR CONTINUOUS  
ENTER (B) FOR 15 AT A TIME?B

REQUESTED KEYWORD    TIMBER

DATA ELEMENT    TITLE

0537	DAMAGE, TIMBER RESOURCE
0961	RIGHT OF WAY, EASEMENT, TIMBER SALE NUMBERS
4751	ADVERTISED TIMBER SALE TYPE
5353	TIMBER SALE PLAN TRACT NUMBER
5356	ADP CONTROL NUMBER FOR TIMBER SALES
5439	PERCENT UNCUT TIMBER VOLUME
5440	APPROX TIMBER VOLUME FELLED BUT NOT YET YARDED
5441	STANDING AND FELLED BUT NOT YARDED TIMBER VOLUME IN MBF
5452	TERM OF TIMBER SALE CONTRACT IN MONTHS
5732	YIELD, BIOLOGICAL TIMBER
5733	YIELD, POTENTIAL TIMBER
5734	HARVEST, PROGRAMMED TIMBER
5735	CEILING, TIMBER HARVEST
5788	TIMBER SALE NEGOTIATED SALES JUSTIFICATION CODES
5814	BASE, TIMBER PRODUCTION

MORE DATA ELEMENTS AND TITLES--SHALL WE CONTINUE (Y OR N)?N

TO VIEW A SPECIFIC DATA ELEMENT, ENTER 4 POSITION D.E. NUMBER.

\*\*\*\*\* OR \*\*\*\*\*

ENTER KEYWORD (OR PARTIAL KEYWORD-MINIMUM OF TWO CHARACTERS) UP TO  
15 CHARACTERS.?5356

COBOL/APL DATA ELEMENT	GRP/PLP/REX MNEMONIC	FORT/BASIC MNEMONIC	REVISION	DE	ORIG
5356	ADP-CON-NUM	F5356	821108	COMP	8610

TITLE  
ADP CONTROL NUMBER FOR TIMBER SALES

LINE KEY & DESCRIPTION

A01 A FOUR DIGIT NUMBER CONSECUTIVE NUMBER ASSIGNED TO EACH SUBMISSION  
 A02 OF MATERIAL SALES REPORT(S). USED ON THE FOLLOWING FORMS  
 A03 5240-13 VEGTAL OR MINERAL  
 A04 5240-14  
 A05 5250-5

B01 EACH DISTRICT IS TO MAINTAIN AN LOG OF THE USE OF THESE NUMBERS

SIZE	PICTURE	DEC	ALIGN	CHAR	REP	LEVEL	IND	USAGE	FORMAT
004	9999					N		E	I4

PRIMARY APPLICATION OTHER APPLICATIONS USING THIS ELEMENT  
5001

CODE INDICATOR- N(NOT APPLICABLE) CODE COUNT- 00000

TO VIEW A SPECIFIC DATA ELEMENT, ENTER 4 POSITION D.E. NUMBER.

\*\*\*\*\* OR \*\*\*\*\*

ENTER KEYWORD (OR PARTIAL KEYWORD-MINIMUM OF TWO CHARACTERS) UP TO  
15 CHARACTERS. 5439

COBOL/APL DATA ELEMENT	GRP/PLP/REX MNEMONIC	FORT/BASIC MNEMONIC	REVISION	DE	ORIG
5439	PERCENT-UNCUT	PUCV	830302	COMP	8610

TITLE  
PERCENT UNCUT TIMBER VOLUME

LINE KEY & DESCRIPTION

A01 PERCENT UNCUT TIMBER VOLUME  
 M01 COMPUTED BY: 100 TIMES UNCUT VOLUME (DE 5887) DIVIDED BY  
 M02 TOTAL SALE VOLUME (5871)

SIZE	PICTURE	DEC	ALIGN	CHAR	REP	LEVEL	IND	USAGE	FORMAT
005	9(4)V9					N		E	C3 F5.1

PRIMARY APPLICATION OTHER APPLICATIONS USING THIS ELEMENT  
5001

CODE INDICATOR- N(NOT APPLICABLE) CODE COUNT- 00000

TO VIEW A SPECIFIC DATA ELEMENT, ENTER 4 POSITION D.E. NUMBER.

\*\*\*\*\* OR \*\*\*\*\*

ENTER KEYWORD (OR PARTIAL KEYWORD-MINIMUM OF TWO CHARACTERS) UP TO  
15 CHARACTERS.?5735

COBOL/APL FORT/BASIC

QRP/PLP/REX PASCAL REVISION DE ORIG

DATA ELEMENT MNEMONIC MNEMONIC DATE STATUS DATE  
5735 TBR-HARV-CIELI F5735 810424 COMP 8610

TITLE

CEILING, TIMBER HARVEST

LINE KEY & DESCRIPTION

A02 THE LEVEL OF PRODUCTION THAT CAN BE ACHIEVED AS FUNDING AND MANPOWER  
A03 ARE INCREASED ASSUMING A MARKET FOR THE MATERIAL EXISTS. THIS CEILING  
A04 CAN EQUAL, BUT NOT EXCEED, THE POTENTIAL YIELD LEVEL. PREPARED AT  
A05 DISTRICT, SUSTAINED YIELD UNIT, STATE OR NATIONAL LEVEL. EXPRESSED IN  
A06 MILLIONS OF UNITS. USE WITH DATA ELEMENT 5872= UNITS OF MEASURE.

SIZE PICTURE DEC ALIGN CHAR REP LEVEL IND USAGE FORMAT  
005 9999V9 D

PRIMARY APPLICATION OTHER APPLICATIONS USING THIS ELEMENT  
5001

CODE INDICATOR- N(NOT APPLICABLE)

CODE COUNT- 00000

\*\*\*\*\*  
ENTER KEYWORD (OR PARTIAL KEYWORD-MINIMUM OF TWO CHARACTERS) UP TO  
15 CHARACTERS.

\*\*\*\*\* OR \*\*\*\*\*

TO VIEW A SPECIFIC DATA ELEMENT, ENTER 4 POSITION D.E. NUMBER.?HORIZONTAL

WOULD YOU LIKE CONTINUOUS PRINTING OF KEYWORDS OR 15 AT A TIME?

ENTER (C) FOR CONTINUOUS

ENTER (B) FOR 15 AT A TIME?B

REQUESTED KEYWORD HORIZONTAL

DATA ELEMENT TITLE

-----  
3102 UNIT OF MEASUREMENT-HORIZONTAL DISTANCE  
3107 DISTANCE HORIZONTAL  
5737 HORIZONTAL RELIABILITY  
6179 HORIZONTAL-ALIGNMENT  
6853 PLANKTON, HORIZONTAL TOW LENGTH, LAKE AND RESERVOIR SURVEY  
6854 PLANKTON, HORIZONTAL TOW, QUANTITY, LAKE AND RESERVOIR SURVEY  
6855 PLANKTON, HORIZONTAL TOW, TYPE PERCENT, LAKE AND RESERVOIR SURVEY

TO VIEW A SPECIFIC DATA ELEMENT, ENTER 4 POSITION D.E. NUMBER.

\*\*\*\*\* OR \*\*\*\*\*

ENTER KEYWORD (OR PARTIAL KEYWORD-MINIMUM OF TWO CHARACTERS) UP TO  
15 CHARACTERS.?3102

COBOL/APL		FORT/BASIC					
QRP/PLP/REX		PASCAL		REVISION		DE	ORIG
DATA ELEMENT	MNEMONIC	MNEMONIC		DATE	STATUS		DATE
3102	3102--PENDING	F3102		810424	INC		0509

**TITLE** UNIT OF MEASUREMENT HORIZONTAL DISTANCE

WOULD YOU LIKE TO BYPASS THE D.E. DESCRIPTION  
AND GO DIRECTLY TO THE CODES (Y OR N)?N

LINE KEY & DESCRIPTION

A01 KEY DESCRIPTION  
A02 THE UNIT OF MEASUREMENT IN WHICH THE HORIZONTAL GROUND DISTANCE IS  
A03 GIVEN. MUST BE PRESENT WITH DISTANCE HORIZONTAL  
Q01 MUST BE GIVEN FOR ANY HORIZONTAL DISTANCE

THESE MUST BE QUOTED FOR THE MENTIONED DISTANCE

SIZE	PICTURE	DEC	ALIGN	CHAR	REP	LEVEL	IND	USAGE	FORMAT
001	X				A				D

PRIMARY APPLICATION OTHER APPLICATIONS USING THIS ELEMENT  
9601 2001 2172

CODE INDICATOR- D (STANDARD DICTIONARY CODE) CODE COUNT- 00005

ENTER SNR IF YOU DO NOT WANT TO VIEW ANY COPIES

ENTER (B) IF YOU WANT TO VIEW CODES BEGINNING WITH FIRST CODE (15 AT A TIME)  
ENTER (F) IF YOU WANT TO VIEW CODES BEGINNING WITH FIRST CODE (CONTINUOUS)  
ENTER (S), A DASH, AND SPECIFIC CODE VALUE IF YOU WANT TO VIEW CODES  
BEGINNING WITH A SPECIFIC CODE?

ENTER N, F, OR S/F

CHAINS  
FEET  
INCHES  
MILES  
METERS

ARE YOU FINISHED WITH THIS DATA ELEMENT (Y OR N)?

TO VIEW A SPECIFIC DATA ELEMENT, ENTER 4 POSITION D.E. NUMBER.  
\*\*\*\*\* OR \*\*\*\*\*

ENTER KEYWORD (OR PARTIAL KEYWORD-MINIMUM OF TWO CHARACTERS) UP TO  
15 CHARACTERS. ?5737

COBOL/APL		FORT/BASIC		REVISION	DE	ORIG
DATA ELEMENT	QRP/PLP/REX	PASCAL	MNEMONIC	DATE	STATUS	DATE
5737	HORIZ-REL		F5737	041204	COMP	0509

TITLE  
HORIZONTAL RELIABILITY

WOULD YOU LIKE TO BYPASS THE D.E. DESCRIPTION  
AND GO DIRECTLY TO THE CODES (Y OR N)? Y

CODE INDICATOR- D(STANDARD DICTIONARY CODE) CODE COUNT- 00011

ENTER (N) IF YOU DO NOT WANT TO VIEW ANY CODES

ENTER (B) IF YOU WANT TO VIEW CODES BEGINNING WITH FIRST CODE (15 AT A TIME)  
ENTER (F) IF YOU WANT TO VIEW CODES BEGINNING WITH FIRST CODE (CONTINUOUS)  
ENTER (S), A DASH, AND SPECIFIC CODE VALUE IF YOU WANT TO VIEW CODES  
BEGINNING WITH A SPECIFIC CODE? B

ARGUMENT	FUNCTION	1	2	3	4	5	6	7	8	LINE KEY & EXPLANATION
12345678	901234567890123456789012	34	5678901234567890123456789012345678901234							
0	0 TO 1 METER					01	THE GEOGRAPHIC POSITION IS ESTIMATED TO			
						02	HAVE AN ERROR RADIUS OF LESS THAN ONE			
						03	METER.			
1	1 TO 2 METERS					01	THE GEOGRAPHIC POSITION IS ESTIMATED TO			
						02	HAVE AN ERROR RADIUS THAT FALLS BETWEEN			
						03	ONE AND TWO METERS.			
2	2 TO 3 METERS					01	THE GEOGRAPHIC POSITION IS ESTIMATED TO			
						02	HAVE AN ERROR RADIUS THAT FALLS BETWEEN			
						03	TWO AND THREE METERS.			
3	3 TO 4 METERS					01	THE GEOGRAPHIC POSITION IS ESTIMATED TO			
						02	HAVE AN ERROR RADIUS THAT FALLS BETWEEN			
						03	THREE AND FOUR METERS.			
4	4 TO 5 METERS					01	THE GEOGRAPHIC POSITION IS ESTIMATED TO			
						02	HAVE AN ERROR RADIUS THAT FALLS BETWEEN			
						03	FOUR AND FIVE METERS.			
5	5 TO 10 METERS					01	THE GEOGRAPHIC POSITION IS ESTIMATED TO			
						02	HAVE AN ERROR RADIUS THAT FALLS BETWEEN			
						03	FIVE AND TEN METERS.			
6	10 TO 20 METERS					01	THE GEOGRAPHIC POSITION IS ESTIMATED TO			
						02	HAVE AN ERROR RADIUS THAT FALLS BETWEEN			
						03	TEN AND TWENTY METERS.			
7	20 TO 30 METERS					01	THE GEOGRAPHIC POSITION IS ESTIMATED TO			
						02	HAVE AN ERROR RADIUS THAT FALLS BETWEEN			
						03	TWENTY AND THIRTY METERS.			
8	30 TO 40 METERS					01	THE GEOGRAPHIC POSITION IS ESTIMATED TO			
						02	HAVE AN ERROR RADIUS THAT FALLS BETWEEN			
						03	TWENTY AND FORTY METERS.			
9	GREATER THAN 40 METERS					01	THE GEOGRAPHIC POSITION IS ESTIMATED TO			
						02	HAVE AN ERROR RADIUS THAT IS GREATER			
						03	THAN FORTY METERS.			
Z	UNKNOWN					01	THE HORIZONTAL RELIABILITY IS UNKNOWN.			
ARE YOU FINISHED WITH THIS DATA ELEMENT (Y OR N)? <u>Y</u>										

TO VIEW A SPECIFIC DATA ELEMENT, ENTER 4 POSITION D.E. NUMBER.

\*\*\*\*\* OR \*\*\*\*\*

ENTER KEYWORD (OR PARTIAL KEYWORD-MINIMUM OF TWO CHARACTERS) UP TO  
15 CHARACTERS.?X

SESSION TERMINATED

SECTION 3  
EXTRACTING DICTIONARY REPORTS

Once the user has successfully completed logon requirements for the DPS 8/70 Time Sharing System, they may generate a DED Report by data element or application. If the requirement is for a data element or report, refer to the procedure on Page 3-2. Application reports are generated following the procedure on Page 3-3.

In either case, all user responses are underlined to indicate valid responses to the prompts for user information.

A sample dictionary report has been provided on Pages 3-5 thru 3-15. The user should become familiar with Page 3-8 as it explains the placement of data on dictionary reports. Page 3-6 lists the various report sections that are produced as part of the total report. The only exception occurs if the user replies "N" to the applications index prompt (see Page 3-2, Line 22-23). In this event the applications index would not be produced. This would be a proper reply if the user has a current applications index, a current copy of Application 9701 or a current copy of DE-8850.



To extract specific data elements enter:

CRUN DBT/DICRPT,R

\*\*\*\*\*  
THERE HAVE BEEN REVISIONS TO MANY APPLICATION CODES  
PLEASE CHECK DE-8850 TO SEE WHICH HAVE BEEN AFFECTED  
ANY QUESTIONS???? CALL DATA BASE TEAM AT FTS 776-6278.  
\*\*\*\*\*  
ROUTINE ALLOWS FOR MAXIMUM OF 14 DATA ELEMENT NUMBERS ENTERED ONE PER RESPONSE  
ROUTINE ALLOWS FOR MAXIMUM OF 8 APPLICATION NUMBERS ENTERED ONE PER RESPONSE  
FOR A REPORT OF SELECTED DATA ELEMENTS, ENTER "DENO"  
FOR A REPORT OF SELECTED APPLICATIONS, ENTER "APNO"  
ENTER 'DENO' OR 'APNO'  
?DENO  
ENTER DATA ELEMENT NUMBER OR 'CR' TO END  
?8851  
ENTER DATA ELEMENT NUMBER OR 'CR' TO END  
?1428  
ENTER DATA ELEMENT NUMBER OR 'CR' TO END  
?  
DO YOU WANT THE APPLICATION INDEX PRINTED FROM DE-8850 ON THE FRONT  
OF YOUR REPORT?  
ENTER "Y" FOR YES, "N" FOR NO.  
?N  
DO YOU WANT THE DATA ELEMENT(S) TO PRINT ON SEPARATE PAGES?  
ENTER "Y" FOR YES, "N" FOR NO.  
?Y  
ENTER NUMBER OF COPIES YOU WISH '1 OR 2 OR 3'  
?1  
ENTER LEVEL 6 TWO CHARACTER STATION CODE OR 'CR' FOR H6680 PRINTER  
?SP  
ENTER YOUR ORGANIZATION CODE AND YOUR NAME FOR YOUR OUTPUT  
?D229 POOLE  
YOUR SNUMB = 0880T  
\*\*\*\*\*  
\*

Pages 3-5 through 3-15 provide a sample of the report produced as a result of  
execution this procedure except for page 3-7. Page 3-7, the applications index,  
would not be produced.

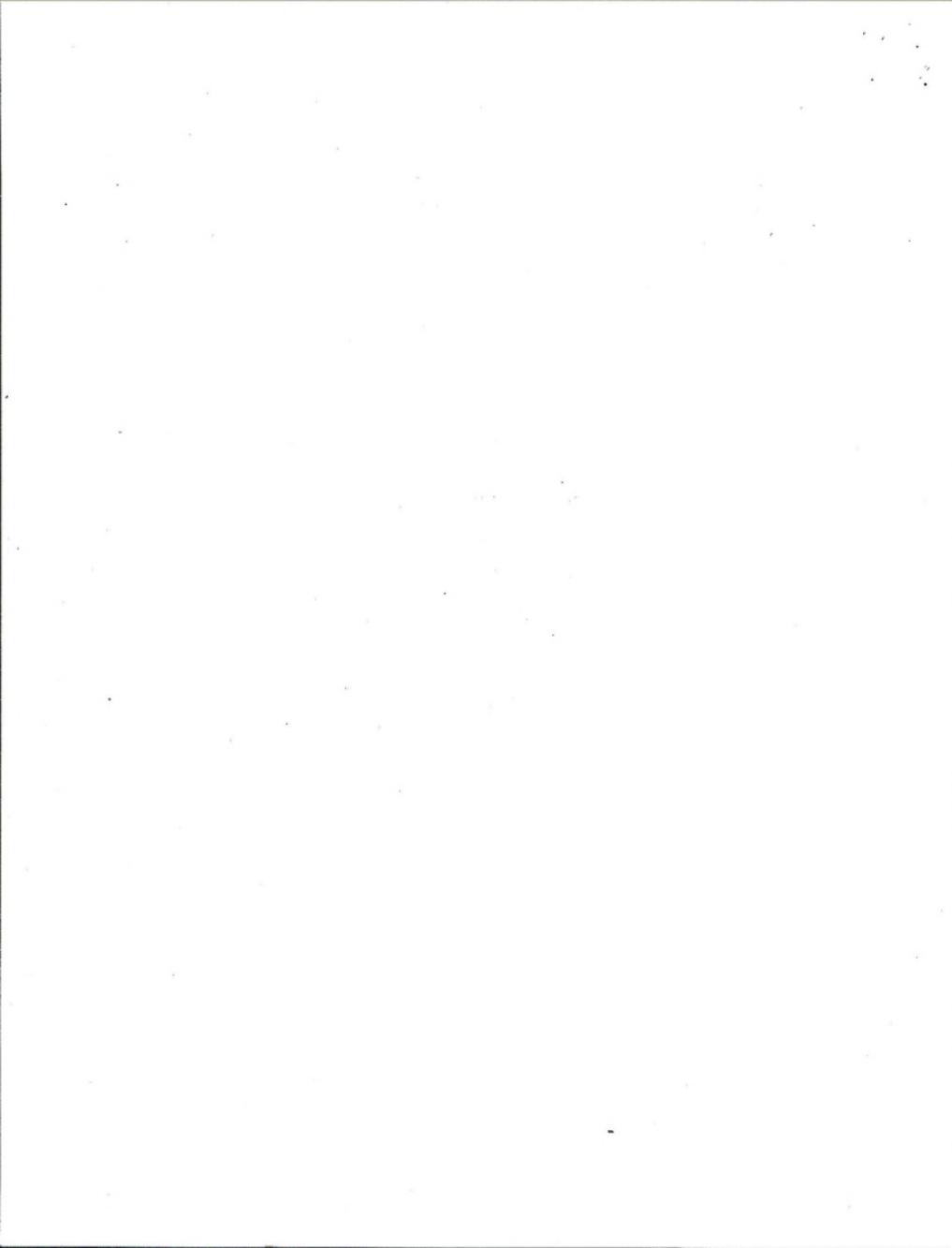
To extract one or more applications enter:

CRUN DBT/DICRPT,R

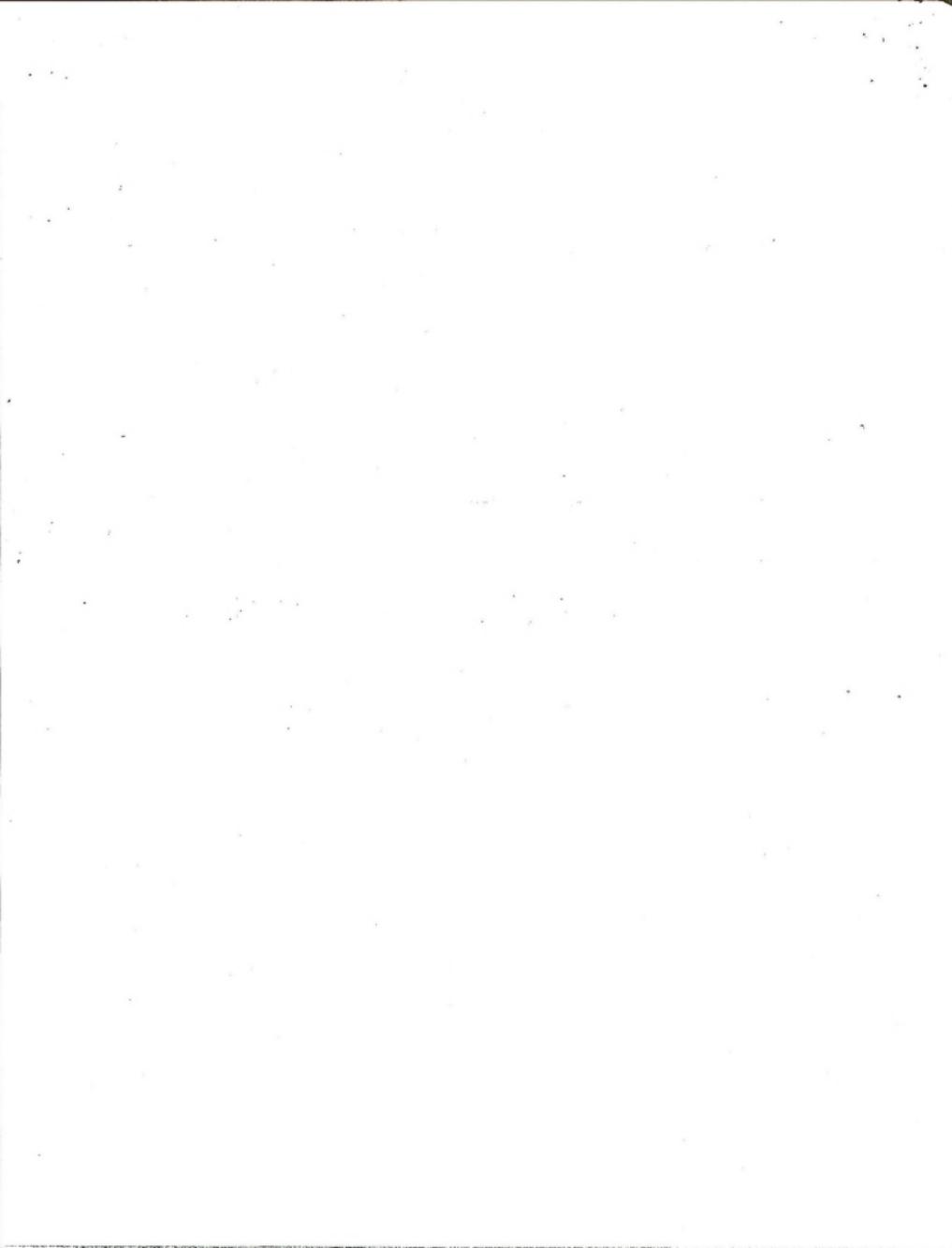
\*\*\*\*\*  
THERE HAVE BEEN REVISIONS TO MANY APPLICATION CODES  
PLEASE CHECK DE-8850 TO SEE WHICH HAVE BEEN AFFECTED  
ANY QUESTIONS???? CALL DATA BASE TEAM AT FTS 776-6278.  
\*\*\*\*\*  
ROUTINE ALLOWS FOR MAXIMUM OF 14 DATA ELEMENT NUMBERS ENTERED ONE PER RESPONSE  
ROUTINE ALLOWS FOR MAXIMUM OF 8 APPLICATION NUMBERS ENTERED ONE PER RESPONSE  
FOR A REPORT OF SELECTED DATA ELEMENTS, ENTER "DENO"  
FOR A REPORT OF SELECTED APPLICATIONS, ENTER "APNO"  
ENTER 'DENO' OR 'APNO'  
?APNO  
ENTER APPLICATION NUMBER OR 'CR' TO END  
?9701  
ENTER APPLICATION NUMBER OR 'CR' TO END  
?  
DO YOU WANT THE APPLICATION INDEX PRINTED FROM DE-8850 ON THE FRONT  
OF YOUR REPORT?  
ENTER "Y" FOR YES, "N" FOR NO.  
?Y  
DO YOU WANT THE DATA ELEMENT(S) TO PRINT ON SEPARATE PAGES?  
ENTER "Y" FOR YES, "N" FOR NO.  
?Y  
ENTER NUMBER OF COPIES YOU WISH '1 OR 2 OR 3'  
?1  
ENTER LEVEL 6 TWO CHARACTER STATION CODE OR 'CR' FOR H6680 PRINTER  
?SP  
ENTER YOUR ORGANIZATION CODE AND YOUR NAME FOR YOUR OUTPUT  
?D229 POOLE  
YOUR SNUMB = 0901T  
\*\*\*\*\*  
\*

Pages 3-5 through 3-15 provide a sample of the report produced as a result of  
executing this procedure.

Intentionally left blank!



\*\*\*\*\*  
\*\*  
\*\* UNITED STATES DEPARTMENT OF THE INTERIOR \*\*  
\*\*  
\*\* BUREAU OF LAND MANAGEMENT \*\*  
\*\*  
\*\* DATA ELEMENT DICTIONARY REPORT \*\*  
\*\*  
\*\* 86-12-04 \*\*  
\*\*  
\*\*\*\*\*



\*\*\* CONTENTS \*\*\*

- LIST OF ALL APPLICATIONS AND RESPONSIBLE PARTIES.
- SAMPLE FORMAT AND DATA ELEMENT EXPLANATIONS.
- REQUESTED DATA ELEMENT DICTIONARY REPORT.
  - KEYWORD INDEX.
  - ALPHABETIC INDEX.
  - ALPHABETIC INDEX.



## APPLICATIONS INDEX (FROM D.E. 8850)

CAT-NO	CATEGORY TITLE	APL-NO	APPLICATION TITLE	L/K RESPONSIBLE SOURCE AND CONTACT PERSONNEL							
				1	12	3	4	5	6	7	8
		12345678	901234567890123456789012	34	5678901234567890123456789012345678901234						
5800 ** FP AND FOR PEST MGT	5801	PJ FP AND FOR PEST MGT		01	YA224 BR LAND RECORDS	SYSMCCAUGHEY L					
				02	YA224 BR LAND RECORDS	SYSBOND A					
6500 ** WILDLIFE MANAGEMENT	6501	WM WILDLIFE MANAGEMENT		01	YA470 DIV OF RESOURCES	BALLANTYNE K					
				02	YA470 DIV OF RESOURCES	COOPERRIDER A					
6600 ** WLF INV AND MON PROG	6601	WF WLF INV AND MON PROG		01	YA470 DIV OF RESOURCES	BALLANTYNE K					
	6602	WL WILDLIFE INFO SYS		02	YA470 DIV OF RESOURCES	COOPERRIDER A					
				01	YA470 DIV OF RESOURCES	BALLANTYNE K					
				02	YA470 DIV OF RESOURCES	COOPERRIDER A					
6700 ** HAB MGT DEV AND MAINT	6701	WH HAB MGT DEV AND MAINT		01	YA470 DIV OF RESOURCES	BALLANTYNE K					
				02	YA470 DIV OF RESOURCES	COOPERRIDER A					
6800 ** POPULATION MANAGEMENT	6801	WQ POPULATION MANAGEMENT		01	YA470 DIV OF RESOURCES	BALLANTYNE K					
				02	YA470 DIV OF RESOURCES	COOPERRIDER A					
7000 ** SOIL, WTR AND AIR RES	7001	SW SOIL, WTR AND AIR RES		01	YA224 BR LAND RECORDS	SYSMCCAUGHEY L					
				02	YA224 BR LAND RECORDS	SYSBOND A					
7100 ** SOIL RESOURCE	7101	SO SOIL RESOURCE		01	YA224 BR LAND RECORDS	SYSMCCAUGHEY L					
				02	YA224 BR LAND RECORDS	SYSBOND A					
7200 ** WATER RESOURCES	7201	WR WATER RESOURCES		01	YA224 BR LAND RECORDS	SYSMCCAUGHEY L					
	7202	WI WATER DATA MGT SYS		02	YA224 BR LAND RECORDS	SYSBOND A					
				01	YA470 DIV OF RESOURCES	JANES E					
				02	YA470 DIV OF RESOURCES	COSTELLO T					
7300 ** AIR RESOURCE	7301	AR AIR RESOURCE		01	YA224 BR LAND RECORDS	SYSMCCAUGHEY L					
				02	YA224 BR LAND RECORDS	SYSBOND A					
8000 ** RECREATION PROGRAMS	8001	RP RECREATION PROGRAMS		01	YA224 BR LAND RECORDS	SYSMCCAUGHEY L					
				02	YA224 BR LAND RECORDS	SYSBOND A					
8100 ** CULTURAL RESOURCE MGT	8101	CR CULTURAL RESOURCE MGT		01	YA224 BR LAND RECORDS	SYSMCCAUGHEY L					
				02	YA224 BR LAND RECORDS	SYSBOND A					

THIS DICTIONARY REPORT CONTAINS-

APL NO (1) OR DE NO (2)

\*\*\*\*\* SAMPLE FORMAT \*\*\*\*\*

COBOL/APL	FORT/BASIC				
QRP=PLP/REX	PASCAL	REVISION	DE	ORG	
MNEMONIC	MNEMONIC	DATE	STATUS	DATE	
(5)	(6)	(7)	(8)	(9)	

**LINE KEY & DESCRIPTION**

**A01 \*\*\* DATA ELEMENT DESCRIPTION LINES (19) \*\*\***

**SIZE PICTURE**

DEC	ALIGN	CHAR	REP	LEVEL	IND	USAGE	FORMAT
{14}		{15}		{16}		{17}	

#### PRIMARY APPLICATION

OTHER APLS USING THIS ELEMENT----- (SEE APL REPORT FOR CONTACT PERSONNEL ON BELOW APLS)

THERE ARE 99999 CODES

CODE INDICATOR-X (DEFINITION OF CODE-IND)  
(21)

**ARGUMENT  
(22)**

## FUNCTION (37)

LINE KEY & EXPLANATION

1378E6

1 12 3 4 5 6 7 8  
78 901234567890123456789012 34 5678901234567890123456789012345678901234

1 2 3  
12345678901234567890

- \*\*\*\*\*  
 1) REFLECTS THE APPLICATIONS RE- 1) CURRENT STATUS OF THE D.E. \* 15) D.E. CHARACTER REPRESENTATION 21) INDICATES THE TYPE CODES  
 QUESTED IN THIS REPORT. \* INCOMPLETE, DEVELOPMENT, OR \* A CODE THAT INDICATES HOW A \* THIS D.E. CONTAINS.  
 2) REFLECTS SPECIFIC D.E. RE- 2) PRODUCTION, (REF 6812) \* D.E. IS STORED ON DATABASE. \* (REF 8807)  
 QUESTED IN THIS REPORT. \* 3) FOUR DIGIT NUMBER THAT IDENTI- 3) FOUR DIGIT DATE (YYMM) IDENTI- 4) REF 8808) \* 22) D.E. CODE, MAX 8 DIGITS  
 TIFIES A D.E. (REF 8801) \* FYING DATE THIS D.E. WAS FIRST 16) D.E. LEVEL INDICATOR, CODE \* FOR STANDARD CODES, MAX 20  
 4) FULL NAME OR TITLE OF THE D.E. \* ENTERED INTO DICTIONARY. \* INDICATES ELEMENTARY OR GROUP \* DIGITS FOR EXTENDED CODES.  
 \* (REF 8814) \* ITEM, (REF 8809) \* ORIGINATOR HAS OPTION OF  
 5) THE STANDARD KNEOMIC NAME \* 5) D.E. DESCRIPTION AND APPRO- 5) D.E. COBOL USAGE, CODE THAT \* ONE OR THE OTHER.  
 GIVEN TO THIS D.E. FOR USE IN \* PRIATE LINE KEY. \* REFLECTS HOW D.E. IS USED IN \* (REF 8822 & 8824)  
 SPECIFIED LANGUAGES. (8802) \* (REF 8818 & 8819) \* COBOL PROGRAM, (REF 8813) \* 23) CODE NAME, MAX 24 CHARAC-  
 \* \* \* \* TERS FOR STANDARD CODES,  
 \* \* \* \* NOT USED FOR EXT CODES.  
 \* \* \* \* (REF 8823)  
 6) THE STANDARD NAME GIVEN TO \* 6) THE MAX SIZE (IN CHARACTERS) \* 6) OTHER SYSTEM APPLICATION NO. 5, 24) CODE EXPLANATION, FREE-  
 THIS D.E. FOR USE IN SPECIF- \* OF THE D.E. (REF 8804) \* THAT THIS D.E. IS LINKED TO, \* FORM ENTRY, MAX 40 CHARAC-  
 IED LANGUAGES. (REF 8828) \* 7) COBOL PICTURE CLAUSE. \* (REF 8850) \* TERS=52 CHARACTERS FOR EX-  
 \* \* \* \* 8) (REF 8805) \* 20) NUMBER OF CODES CONTAINED IN \* TENDED CODES.  
 7) DATE OF LAST RECENT REVISION \* 9) TWO POSITION FIELD TO DE- \* THIS D.E. (REF 8815) \* (REF 8825, 8826 & 8827)  
 TO A D.E. YYMMDD (REF 8810) \* SCRIBE LOCATION OF DECIMAL \* \*  
 \* \* \* \* WITHIN THIS ITEM. (REF 8811) \* \*  
 \*\*\*\*\*

\*\*\*NOTE- THE ABOVE REFERENCED DATA ELEMENTS BELONG TO APPLICATION 1001 (DATA DICTIONARY DOCUMENTATION).

\*\*\*NOTE- HORIZONTAL LINE NUMBERS CORRESPOND TO LINE NUMBERS ON INPUT CODING FORMS

## DATA ELEMENT 8851 APPLICATION SYSTEM CODE (CONTINUED)

ARGUMENT	FUNCTION	LINE KEY & EXPLANATION							
1 12345678	12 901234567890123456789012	3	4	5	6	7	8		
WF	6601	01 WLF INV AND MON PROG							
WH	6701	01 HAB MGT DEV AND MAINT							
WI	7202	01 WATER INFORMATION SYSTEM							
		03 PURPOSE1 IN DEVELOPMENT							
		99 TOTAL PROGRAMS1 UNKNOWN							
WL	6602	01 WILDLIFE INFORMATION SYSTEMS							
		03 PURPOSE2 THE SYSTEM PROVIDES DATA ABOUT							
		04 WILDLIFE HABITAT SITES THE SPECIES							
		05 THAT USE THE AREA, THE PRESENT SYSTEM							
		06 COVERS TERRESTRIAL SPECIES ONLY.							
		99 TOTAL PROGRAMS1 101							
WP	6501	01 WILDLIFE MANAGEMENT							
WP	2302	01 WATERPOWER PROGRAMS							
		03 PURPOSE3							
		99 TOTAL PROGRAMS1 UNKNOWN							
WU	6801	01 POPULATION MANAGEMENT							
WR	7201	01 WATER RESOURCES							

DATA ELEMENT TITLE  
1429 BLM ORGANIZATION CODES AND NAMES

COBOL/APL	FORT/BASIC					
QRP=PLP/REX	PASCAL	REVISION	DE	ORIG		
MNEMONIC	MNEMONIC	DATE	STATUS	DATE		
BLM=ORG	F1428	861103	COMP	8205		

LINE KEY & DESCRIPTION  
DEFINITIONS A01 THIS DATA ELEMENT PROVIDES THE BLM ORGANIZATIONAL DESCRIPTION.  
A03 THE FIRST SEVEN DIGITS OF THE EIGHT CHARACTER CODE ARE FROM THE PAY-  
A05 PERS SYSTEM CODE STRUCTURE AND IDENTIFIES ORGANIZATIONAL STRUCTURE  
A07 THE ADMINISTRATION, INCLUDING, HEADQUARTERS, SERVICE CENTER, STATE,  
A09 OR DISTRICT OFFICES DOWN TO SECTION LEVEL. THE EIGHTH POSITION  
A11 PROVIDES THE FLEXIBILITY OF AN ADDITIONAL LEVEL OF DETAIL FOR OFFICE  
A13 OR UNIT IDENTIFICATION WHEN REQUIRED.

SIZE	PICTURE	DEC	ALIGN	CHAR	REP	LEVEL	IND	USAGE	FORMAT
009	X(09)			X				D	

PHTMRY APPLICATION OTHER APLS USING THIS ELEMENT (SEE APP REPORT FOR CONTACT PERSONNEL ON BELOW APLS)  
0005 1304 1318 1402 1602 1702 2002 2003 2005 2162 2168 2303 3104

## THERE ARE 1668 GODDESSES

CODE INDICATORS (EXTENDED DICTIONARY CODE)

## ARGUMENT

#### LINE KEY & ENRICHMENT

1 2 3  
12345678901234567890

## DATA ELEMENT 1428 BLW ORGANIZATION CODES AND NAMES (CONTINUED)

## ARGUMENT

## LINE KEY &amp; EXPLANATION

1	2	3	3	4	5	6	7	8
12345678901234567890			12	3456789012345678901234567890123456789012345678901234				
-----			-----					
0195600			01	MGMT SYSTEMS STAFF				
UT00000			01	UTAH				
UT02016			01	SALT LAKE DISTRICT				
UT02117			01	DIV OF ADMINISTRATION				
UT02227			01	DIV OF RESOURCE MGMT				
UT02337			01	DIV OF OPERATIONS				
UT02448			01	BEAR RIVER RESC AREA				
UT02649			01	RANGE STAFF				
UT02750			01	PONY EXPRESS RESC AREA				
UT02759			01	RANGE STAFF				
UT04016			01	CEDAR CITY DISTRICT				
UT04019			01	PLAN & ENVIRON ASSIST STAFF				
UT04117			01	DIV OF ADMINISTRATION				
UT04119			01	BR OF ADMIN SERVICES				
UT04227			01	DIV OF RESOURCE MGMT				
UT04337			01	DIV OF OPERATIONS				
UT04648			01	BEAVER RIVER RESC AREA				
UT04649			01	RANGE STAFF-BEAVER				
UT04650			01	RANGE STAFF-IRON				
UT04651			01	RMP TEAM				
UT04758			01	DIXIE RESC AREA				
UT04759			01	RANGE STAFF				
UT04858			01	KANAB RESC AREA				
UT04869			01	RANGE STAFF				
UT04988			01	ESCALANTE RESC AREA				
UT04989			01	RANGE STAFF				
UT05016			01	RICHFIELD DISTRICT				
UT05117			01	DIV OF ADMINISTRATION				
UT05227			01	DIV OF RESOURCE MGMT				
UT05337			01	DIV OF OPERATIONS				
UT05447			01	DIV OF PLAN & ENVIRON ASSIST				
UT05648			01	HOUSE RANGE RESC AREA				
UT05649			01	HOUSE RANGE RMP TEAM				
UT05758			01	WARM SPRINGS RESOURCE AREA				
UT05759			01	WARM SPRINGS RMP TEAM				
UT05868			01	SEVIER RIVER RESC AREA				
UT05978			01	HENRY MOUNTAIN RESC AREA				
UT05979			01	RANGE STAFF				
UT06016			01	MOAD DISTRICT				
UT06117			01	DIV OF ADMINISTRATION				
UT06127			01	BR OF OFFICE SERVICES				
UT06227			01	DIV OF LANDS & RENEWABLE RESCS				
UT06337			01	DIV OF OPERATIONS				
UT06338			01	BR OF SUPPORT OPERATIONS				
0106339			01	BR OF TECHNICAL SUP & ASSIST				

## KEYWORD INDEX

KEYWORD	ELEM	PAGE	TITLE
APPLICATION	8A51	1	APPLICATION SYSTEM CODE
BLM	1428	16	BLM ORGANIZATION CODES AND NAMES
CODES	1428	16	BLM ORGANIZATION CODES AND NAMES
NAMES	1428	16	BLM ORGANIZATION CODES AND NAMES
ORGANIZATION	1428	16	BLM ORGANIZATION CODES AND NAMES
SYSTEM	8A51	1	APPLICATION SYSTEM CODE

## NUMERIC INDEX

## ELEMENT PAGE TITLE

1428	16	BLM ORGANIZATION CODES AND NAMES
8851	1	APPLICATION SYSTEM CODE

## ALPHA INDEX

## TITLE

## ELEMENT PAGE

APPLICATION SYSTEM CODE  
BLM ORGANIZATION CODES AND NAMES8851 1  
1428 16

## SECTION 4

### ADDING A NEW DATA ELEMENT

1. This procedure should be followed after the user has reviewed existing data elements using the KEYINQ program described in Section 2. In the event no existing data element meets the user's requirement, it is necessary to code the appropriate Service Center forms provided for this purpose. Sample forms are shown on Pages 4-2 thru 4-5. These are not the actual forms to be used. The SC Forms 1260-8, 1260-5a, 1260-8c and 1260-8d can be obtained from:

Printed Material Distribution Service (PMDS)  
Denver Federal Center, Bldg. 41, D-558B  
Denver, Colorado 80225-0047

2. Before coding the required forms the user should contact the appropriate subject matter specialists at YA400, YA500, etc. as identified in DE-8850, to discuss the new data element description requirements. Often the terminology is the problem and this discussion will aid the user in the best course of action. A maintenance action (see Section 5) may be all that is required.

3. A cursory review of the aforementioned forms reveals a data element number associated with each entry on the forms. The actual coding requirements for these entries may be obtained by following the instructions in Section 3 (Page 3-3) thus requesting a copy of Application 9701, Dictionary Documentation.

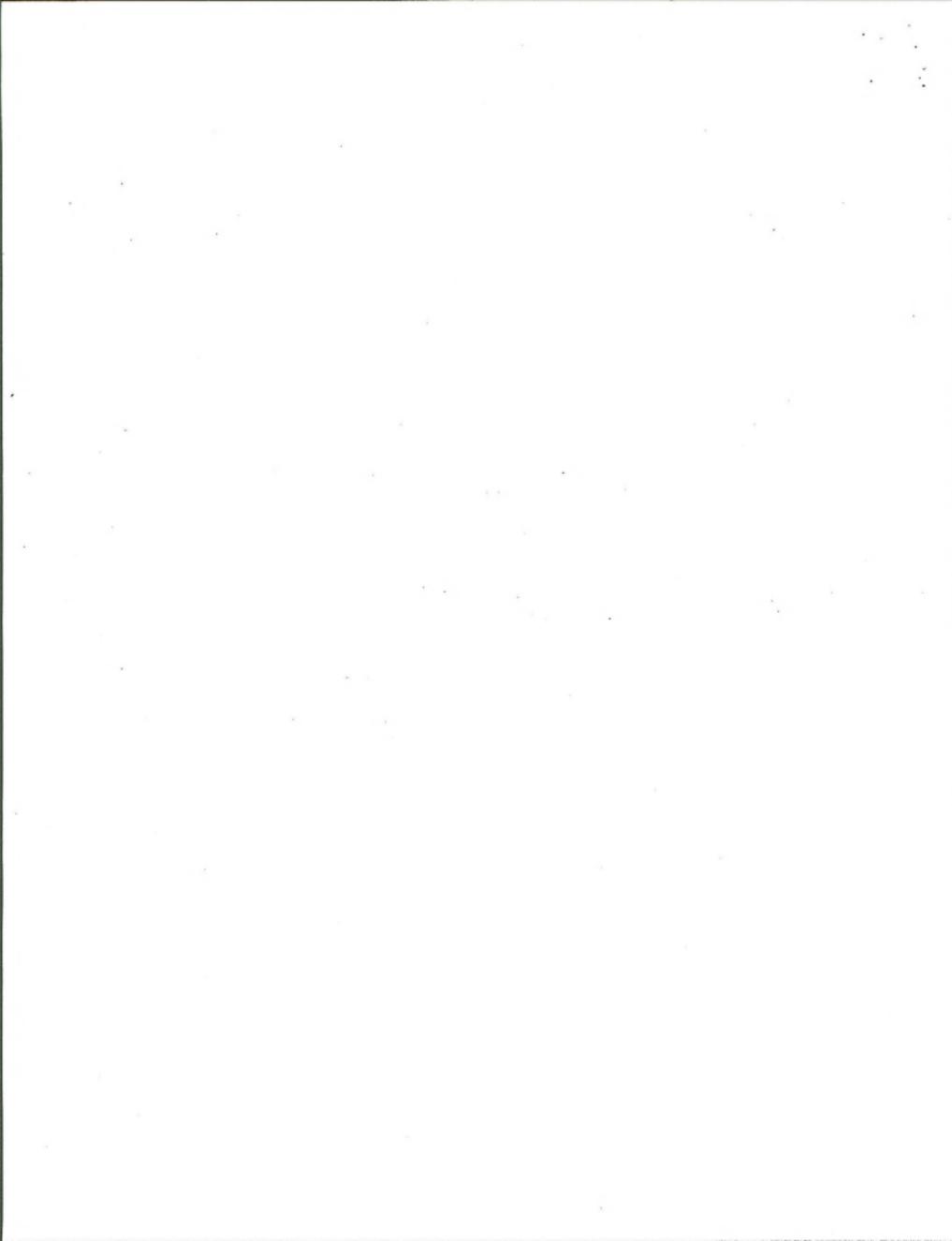
4. To add a data element, Form 1260-8 is mandatory. Several entries on this form are optional but DATA-ELEM-NO (8801) is left blank as this is assigned at the Service Center. The user will note that there are four (DE1, DE2, DE3 and DED) lines preprinted on the form. DE1, DE2 and DE3 are mandatory entries. DED lines are descriptive in nature and are optional. The line key (8818) entry values and coding conventions are provided in the data element description for DE-8818. The user should review this data element before electing not to complete these entries.

5. The user must determine the category and application number from DE-8850 for entry under PRIMARY APL (8850) on the DE2 line. If the appropriate number does not exist, the user must obtain an application number from the Service Center, Division of Computer Applications, FTS 776-6278.

6. The user should work closely with the Bureau program representatives in YA400, YA500, etc. in determining the existence/non-existence of the proper numbers and names in DE-8850. All documentation submitted will require coordination with and approval by one or more Service Center subject matter specialist(s).

7. Forms 1260-5a (see Page 4-3) and 1260-8d (see Page 4-4) are used or not used depending on the value submitted on the DE1 line for code indicator (8807). The user will find further instructions in DE-8807.

8. The user must complete SC Form 1260-4 (see Page 5-2) using the procedure as stated on Page 5-1, Paragraph 4b.



DATA  
ELEM-NO  
(8801)

2 3 4 5 6

ACTION-CODE (8800) (A-ADD/C-CHANGE/D-DELETE)

REC-ID  
(8831)  
(4)

(COBOL, REX, QRP/PLP)

(14)

DATA ELEMENT MNEMONIC (8802)

(14)

D E 1

1 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80 81 82 83 84

DATA DICTIONARY UPDATE  
BASIC DATACODE INDICATOR (8807) (D-STANDARD CODE/N-NOT APPL/O-OPERATIONAL/X-EXTENDED CODE)  
(S-STANDARD RESTRICTED/E-EXTENDED RESTRICTED)

LEVEL INDICATOR (8809) (E-ELEMENTARY/G-GROUP)

CHANGE DATE  
YYMMDD  
(8810)  
(6)DATA ELEMENT TITLE (8803)  
(65)DATE  
ORIGIN  
(8814)  
(65)PRIMARY  
API  
(8830)

D E 2

1 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80 81 82 83 84

SIZE (8804)  
(3)PICTURE CLAUSE (8805)  
(15)

D E 3

1 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80 81 82 83 84

CHAR REPRESENTATION (8808) (A-ALPHABETIC/N-NUMERIC/X-ALPHANUMERIC)  
FORTRAN, BASIC FORMAT  
V (8911) (6)DECIMAL ALIGNMENT (8811)  
(2)USAGE (8813)  
(2)SCHEMA REPRESENTATION CLAUSE  
(8821)  
(15)6818 LINE  
KEYDESCRIPTION  
(8819)  
ENTRY (DEFINITIONS, REFERENCES, COMPUTATIONS, EDITS, ASSOCIATIONS, MISCELLANEOUS)  
(70)

D E D

D E D

D E D

D E D

D E D

D E D

D E D

D E D

D E D

D E D

D E D

D E D

D E D

D E D

U.S. DEPARTMENT OF THE INTERIOR  
BUREAU OF LAND MANAGEMENT

**DEC & DECE  
RECORDS  
UPDATE FORM**

DSC 1260-8d  
May 1981

<b>DATA ELEM-NO</b> (8801)	2	3	4	5	6
-------------------------------	---	---	---	---	---

REC-ID (8831)	7	8	9	10
	D	E	E	

**DEPARTMENT OF THE INTERIOR  
Bureau of Land Management**

**DATA DICTIONARY UPDATE  
CODES ( > 8 and < 21 CHAR)**

**DEE & DEEE  
RECORDS  
UPDATE FORM**

ACTION-CODE (A-ADD C-CHANGE D-DELETE)  
(8890)

**LINE-KEY (8826)**

—EXTENDED CODE EXPLANATION LINE (8825)—  
(52)

**EXTENDED CODE (8824) —**  
**(ARGUMENT)**  
**(20)**

1	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84
---	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----

DATA ELEMENT NO (8801) OR (8850) APPLICATION NO.						REC-ID (8831)				7 8 9 10																																																																																								
ACTION-CODE (A-ATTACH, D-DETACH) (8890)										DATA ELEMENT NUMBER OR APPLICATION NUMBER (ONLY THOSE IN APPLICATION TABLE ARE VALID) (ENTER UP TO 1B PER LINE LEFT JUSTIFIED)										TRNS-SUB-CD (A or D) (A-INDICATES API-NO IN COLS. 3-6 AND MULTIPLE DE-NUMBERS IN COLS. 11-82) (D-INDICATES DE-NO IN COLS. 3-6 AND MULTIPLE API-NUMBERS IN COLS. 11-82)																																																																														
1	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84																								

## SECTION 5

### MAINTAINING AN EXISTING DATA ELEMENT

1. All transaction types; add, change and delete, may be processed against a data element using the same forms (Pages 4-2 thru 4-5), described in Section 4, used to add a data element to the dictionary.
2. Coded arguments (DE-8822 and 8824) cannot be changed as these are the key values that permit code validation. If it becomes necessary to revise a code the user must delete the old value and add the new one. This can be accomplished in a single update.

#### 3. Attach/Detach Processing

DSC Form 1260-8c is used to attach/detach a data element to/form multiple applications or to attach/detach an application to/from multiple data element numbers. This is especially beneficial when building a new application. Any user may share data element(s) as a secondary application by creating the 1260-8c format (see Page 4-5) and submitting it to the Service Center for coordination and update. Even restricted data elements can be involved although the codes will not print on dictionary reports.

#### 4. Normal Change Processing

a. Any changes coded for updating data elements must conform to the coding conventions specified in Application 9701.

b. The user must additionally complete a DSC Form 1260-41 (see Page 5-2) identifying all of the data elements for which changes are being submitted. These are to be prepared grouping data elements by primary application. This will speed up the coordination and approval process at the Service Center. The form completion instructions are printed on the back of the form. Should the user experience difficulty with the form, they should contact the Service Center, FTS 776-6278 for assistance.



U.S. DEPARTMENT OF THE INTERIOR  
BUREAU OF LAND MANAGEMENT

DATA BASE DICTIONARY UPDATE REQUEST

DATE-----

PRIMARY APPLICATION NUM.----- NAME-----

ORIGINATED BY \_\_\_\_\_ APL. NUM. \_\_\_\_\_ OFFICE CODE \_\_\_\_\_ PHONE \_\_\_\_\_

DATA ELEMENT NUM TITLE

DATA ELEMENT NAME: NUM TITLE:

```
DATA ELEMENT NUM-----TITLE-----
```

DATA ELEMENT NUMBER \_\_\_\_\_ TITLE \_\_\_\_\_

DATA ELEMENT NUM. - - - - - TITLE - - - - -

DATA ELEMENT NUM-----TITLE-----

DATA ELEMENT NUM-----TITLE-----

DATA ELEMENT NUMBER-----TITLE-----

DATA ELEMENT NUM-----TITLE-----

DATA ELEMENT NUM-----TITLE-----

COMMENTS:-----

FFECTED APPLICATIONS	CONCUR/NON CONCUR	SIGNATURE
Route Num & Contact Person APL Num		

TO: B252 PRODUCTION MGMT DATE: \_\_\_\_\_

DATE KEY TAPE LOADED \_\_\_\_\_ KEY TAPE NUM. \_\_\_\_\_

NAME/DATE) \_\_\_\_\_

# INSTRUCTIONS FOR DATA BASE DICTIONARY UPDATE REQUEST

DATE.....Enter the date the update request is submitted to B229.

PRIMARY APPLICATION NUM.....Enter the Primary Application Number that applies to the Data Element being updated or added. Use 1 form for each Primary API number and attach to appropriate Data Element update forms.

NAME.....Enter the name of the Primary Application.

ORIGINATED BY.....Enter the name of the person requesting the update.

APL NUM.....Enter the User Application Number which pertains to the person requesting the update.

OFFICE CODE.....Enter the office code of the person requesting the update.

PHONE NUMBER.....Enter the office phone number of the person requesting the update.

DATA ELEMENT NUM.....Enter the Data Element number or numbers that are being added. If more than 10 Data Elements are being updated list the numbers in the comments area or use additional forms.

TITLE.....Enter the title of the Data Element that is being updated. If more than 10 Data Elements are being updated list the titles in the comments area or use additional forms.

COMMENTS.....Describe the update and the reason. This area may also be used to list additional Data Element numbers and titles to be updated.

AFFECTED APPLICATIONS .....Enter the route number, individuals name, and Application Number as listed in Data Element Number 8850 of any Additional Users other than the Primary Application that may be affected by or should have knowledge of the update.

SIGNATURE.....Obtain the authorized signature of all individuals indicated in the AFFECTED APPLICATIONS area. All individuals must concur for this update to take effect.

OBTAIN A NUMBER AND SIGNATURE FROM DATA BASE DICTIONARY CONTROL B229. UPON COMPLETION OF THIS PORTION OF THE UPDATE REQUEST, DATA BASE WILL PROCESS THE REQUEST AND RETURN THE UPDATED REQUEST AND THE COMPUTER GENERATED UPDATE REPORTS TO THE REQUESTOR.

BLM Library  
D-553A, Building 50  
Denver Federal Center  
P. O. Box 25047  
Denver, CO 80225-0047

BLM Library  
D-553A, Building 50  
Denver Federal Center  
P. O. Box 25047  
Denver, CO 80225-0047

